**FINANCE FOR ENTERPRISE: CLIENT DECLARATION SHEET TO ACCOMPANY LOAN APPLICATION**

COMPANY NAME:

A client declaration sheet should be completed for each of the proposed/existing partners or company directors or significant shareholder (more than 20% share).

|  |  |  |  |
| --- | --- | --- | --- |
| NAME |  | DIRECTOR/PARTNER |  |
| SHARE OF BUSINESS |  | CAPITAL INTRODUCED | £ |

Has the above named person:

1. Been convicted of fraud or any other offence involving dishonesty? YES/NO

2. Been adjudged bankrupt or subject to a personal voluntary creditors’ arrangement? YES/NO

3. Been a director (or substantial shareholder) of a company in liquidation or receivership,

or subject to a creditors voluntary arrangement or for which an administrator has been

appointed? YES/NO

4. Been removed from the Board of Directors of a company? YES/NO

5. Had judgement entered against him/her in the county court? YES/NO

6. Ever had a loan guaranteed by the Government’s Small Firms Loan YES/NO

Guarantee Scheme or Enterprise Finance Guarantee?

7. Are you currently on a Debt Management Programme? YES/NO

If the answer to any of the above questions is YES, please provide details below.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  | | Date of birth: | |  |
| Home address including post code: |  | | | | |
| If less than 3 years, previous address: |  | | | | |
| Personal email address: |  | | | | |
| Home telephone: |  | Personal mobile: | |  | |

I declare that the above information is correct to the best of my knowledge and belief:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please also complete the following confidential statement of personal assets and liabilities. Statement of Personal Assets & Liabilities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Land/Property Assets | Market Value | Mortgage Outstanding | Equity | Third Party Interest # | Net Market Value |
| House (own name/joint\*) \* select which  (Address).....................................................................................................................................  Mortgagee........................................................  Other Property Assets  (Address) ...........................................................................  ...........................................................................  Mortgagee ..................................................  (complete an additional sheet if necessary) | £  £ | £  £ | £  £ | £  £ | £  £ |
| **Sub-Total**  Third Party Interest: Name(s) and Property ..................................................................................................  ..................................................................................................  #The amount of the "Third Party Interest" will be half the "Equity" where the property is jointly owned (eg with spouse) | | | | | **£** |
| Other Assets  Life Policy(ies) Cover £ ........................ Company .................................................................................... Surrender Value  Cover £ ....................... Company .................................................................................... Surrender Value  Bank/Building Society Accounts .............................................................................................................................. Balance  .............................................................................................................................. Balance  Stocks/Shares ................................................................................................................................................. Market Value      Other significant assets (please specify) ..........................................................................................................  **Total Assets (Net of property mortgages) A** | | | | | £  £  £  £  £  £  **£** |
| Liabilities Name of Lender  Bank Overdraft ………………………………………………. Limit .............. Balance  Bank/Other Loans ………………………………………………. Limit .............. Balance  Credit Cards ………………………………………………. Limit .............. Balance    HP/Personal Loans ..................................................................................................................  Taxation (due date / / ) .................................................................................................................  Other significant liabilities (please specify) ...............................................................................................  ....................................................................................................................................................................    **Total Liabilities (Excluding property mortgages) B**  **Surplus A-B**  Guarantees given/contingent liabilities  £ .................................... to ......................................................................................................................... | | | | | Balance  £  £  £  £  £  £  **£**  **£** |
| **The information on this form is a true statement of my/our financial position at this date**  **Date........................................ Signature(s) ..............................................................................................................................** | | | | | |