**FINANCE FOR ENTERPRISE: CLIENT DECLARATION SHEET TO ACCOMPANY LOAN APPLICATION**

COMPANY NAME:

A client declaration sheet should be completed for each of the proposed/existing partners or company directors or significant shareholder (more than 20% share).

|  |  |  |  |
| --- | --- | --- | --- |
| NAME |  | DIRECTOR/PARTNER |   |
| SHARE OF BUSINESS |   | CAPITAL INTRODUCED | £ |

Has the above named person:

1. Been convicted of fraud or any other offence involving dishonesty? YES/NO

2. Been adjudged bankrupt or subject to a personal voluntary creditors’ arrangement? YES/NO

3. Been a director (or substantial shareholder) of a company in liquidation or receivership,

 or subject to a creditors voluntary arrangement or for which an administrator has been

 appointed? YES/NO

4. Been removed from the Board of Directors of a company? YES/NO

5. Had judgement entered against him/her in the county court? YES/NO

6. Ever had a loan guaranteed by the Government’s Small Firms Loan YES/NO

 Guarantee Scheme or Enterprise Finance Guarantee?

7. Are you currently on a Debt Management Programme? YES/NO

If the answer to any of the above questions is YES, please provide details below.

|  |  |  |  |
| --- | --- | --- | --- |
| Name: |  | Date of birth: |  |
| Home address including post code: |  |
| If less than 3 years, previous address:  |  |
| Personal email address: |  |
| Home telephone: |  | Personal mobile: |  |

I declare that the above information is correct to the best of my knowledge and belief:

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please also complete the following confidential statement of personal assets and liabilities. Statement of Personal Assets & Liabilities**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Land/Property Assets | Market Value | Mortgage Outstanding | Equity | Third Party Interest # | Net Market Value |
| House (own name/joint\*) \* select which(Address).....................................................................................................................................Mortgagee........................................................Other Property Assets(Address) ......................................................................................................................................................Mortgagee ..................................................(complete an additional sheet if necessary) | £ £  | £ £  | £ £   | £ £   | £ £ |
| **Sub-Total**Third Party Interest: Name(s) and Property .................................................................................................. ..................................................................................................#The amount of the "Third Party Interest" will be half the "Equity" where the property is jointly owned (eg with spouse) | **£**  |
| Other Assets Life Policy(ies) Cover £ ........................ Company .................................................................................... Surrender Value Cover £ ....................... Company .................................................................................... Surrender ValueBank/Building Society Accounts .............................................................................................................................. Balance .............................................................................................................................. BalanceStocks/Shares ................................................................................................................................................. Market Value   Other significant assets (please specify) .......................................................................................................... **Total Assets (Net of property mortgages) A**  | ££££££**£** |
| Liabilities Name of LenderBank Overdraft ………………………………………………. Limit .............. Balance Bank/Other Loans ………………………………………………. Limit .............. Balance Credit Cards ………………………………………………. Limit .............. Balance  HP/Personal Loans ..................................................................................................................Taxation (due date / / ) .................................................................................................................Other significant liabilities (please specify) ................................................................................................................................................................................................................................................................... **Total Liabilities (Excluding property mortgages) B**  **Surplus A-B**Guarantees given/contingent liabilities £ .................................... to ......................................................................................................................... | Balance££££££**£** **£**  |
| **The information on this form is a true statement of my/our financial position at this date****Date........................................ Signature(s) ..............................................................................................................................** |